

AUG 23 2021

Approved

REQUEST FOR AGENDA PLACEMENT FORM

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Patty Bourgeois

TODAY'S DATE: 8-16-2021

DEPARTMENT:

X Elections

SIGNATURE OF DEPARTMENT HEAD:

X Patty Bourgeois

REQUESTED AGENDA DATE:

X 8-23-2021

SPECIFIC AGENDA WORDING:

Consideration to approve the Election Agreement between the Godley ISD for Johnson County to conduct the November 2, 2021 Election.

PERSON(S) TO PRESENT ITEM: Patty Bourgeois

SUPPORT MATERIAL: (Must enclose supporting documentation)

TIME: 1

ACTION ITEM: _____

WORKSHOP: _____

(Anticipated number of minutes needed to discuss item) **CONSENT:** _____

EXECUTIVE: _____

STAFF NOTICE:

COUNTY ATTORNEY: X _____ **ISS DEPARTMENT:** _____

AUDITOR: _____ **PURCHASING DEPARTMENT:** _____

PERSONNEL: _____ **PUBLIC WORKS:** _____

BUDGET COORDINATOR: _____ **OTHER:** _____

*****This Section to be Completed by County Judge's Office*****

ASSIGNED AGENDA DATE: _____

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE _____

COURT MEMBER APPROVAL _____ Date _____

**ELECTION AGREEMENT
FOR JOHNSON COUNTY AND GODLEY INDEPENDENT SCHOOL DISTRICT
NOVEMBER 2, 2021**

THIS AGREEMENT is made and entered into this 13th day of August 2021, by and between the COUNTY OF JOHNSON, TEXAS, acting by and through the JOHNSON COUNTY ELECTIONS ADMINISTRATOR (hereinafter referred to as "COUNTY") and GODLEY INDEPENDENT SCHOOL DISTRICT, acting by and through its Superintendent or his designee (hereinafter referred to as "ISD").

WHEREAS, the COUNTY will be conducting the "ISD" General/Special Election on November 2, 2021 for registered voters of Johnson County, Texas residing within ISD; and

WHEREAS, pursuant to Sec. 31.093, Texas Elections Code, the County Elections Administrator is required to enter into a contract with ISD to conduct and furnish election services for this November 2, 2021 General/Special Election of ISD: and

WHEREAS, ISD desires that the Johnson County Elections Administrator conduct and coordinate this election; NOW THEREFORE,

FOR AND IN CONSIDERATION of the mutual project referenced herein, the parties hereto agree to hold an election on November 2, 2021 from 7:00 a.m. until 7:00 p.m., in accordance with Section 271.002, Texas Election Code, and that said election to be conducted pursuant to the terms of this agreement.

I. AGREEMENT

GENERAL TERMS:

- 1.01 On November 2, 2021, the election shall be held from 7:00 AM until 7:00 PM, that day, at the location listed on Exhibit B.
- 1.02 The political subdivision participating in the election on November 2, 2021, shall have and use the election Judges and ES&S AutoMark voting equipment.

II. JOHNSON COUNTY

- 2.01 The COUNTY agrees to coordinate, supervise, and conduct the Election, pursuant to the provisions of the Texas Election Code unless specifically provided otherwise in this Agreement with the understanding that the Election is only for the registered voters of Johnson County, Texas residing within the ISD.
- 2.02 The Elections Administrator shall perform the following duties:
- a. Designate voting locations and contact the owners or custodians of public (or if unavailable, private) buildings and arrange for their use. Such voting locations shall be furnished to ISD as soon as possible.
 - b. Appoint, notify, and train the presiding judges and alternate judges and clerks. The names and addresses of each judge and alternate judge and clerk shall be furnished to the ISD at a later date.
 - c. Compensate election judges, alternate judges and clerks.
 - d. Transport voting equipment to and from each polling location.
 - e. Rent, if necessary, voting locations.
 - f. Provide lists of registered voters to the election judges.
 - g. Preparation of programs and test materials for tabulation of the ballots to be used with electronic voting equipment in accordance with the provisions of the Texas Election Code and of this Agreement.
 - h. Publish notice of the date, time, and place of the testing of the electronic tabulation equipment and conduct such testing.

III. EARLY VOTING AND ELECTION DAY VOTING

3.01 Early Voting by Personal Appearance

- a. The Elections Administrator, Patty Bourgeois shall serve as Early Voting Judge for the ISD General/Special Election and other judges and clerks shall be appointed by her as needed.
- b. Early Voting by personal appearance shall be conducted at the location listed on Exhibit A. All eligible voters in the Godley ISD may vote early at the Godley Elementary, 604 N Pearson St., Godley, TX. 76044.
- c. Early Voting by personal appearance will begin on October 18, 2021, and will end on October 29, 2021. There will be no early voting on Saturday, Sunday or legal holidays, unless otherwise agreed to by the parties
- d. Temporary extended hours at those sites listed as in sec: 85.005 of the Election Code.

3.02 Early Voting By Mail:

- a. The COUNTY shall be responsible for early voting ballot requests by mail.
- b. ISD shall forward any requests by mail applications to the COUNTY.
- c. The COUNTY shall be responsible for all preparation of mail ballots including mailing ballot to voter.

3.03 The Ballot Board Judge for the ISD shall be as designated by the COUNTY. The Early Voting Ballot Board's duties will include:

- (1) Serve as Signature Verification Committee
- (2) Prepare the mail ballots for tabulation.
- (3) Convene to count provisional ballots and late ballots from out of the country, if any. (7th day or earlier after Election Day).

3.04 Election Day Voting:

The COUNTY shall be responsible for the following:

- a. Procure, prepare, and distribute supplies and the ES&S AutoMark and other election equipment for personal appearance on Election Day.

- b. Procure, prepare, and distribute Election Day supplies, tables, chairs if needed, and equipment, including ballots.
 - c. Supervise the handling and disposition of election returns, tabulate unofficial returns, and assist in preparing the tabulation for the official canvass.
 - d. Prepare the canvass report after all precincts have been counted and make available a copy of the appropriate part of the tabulation report.
 - e. Conduct the manual count.
- 3.05 Serve as custodian of election records and store election records as provided by Section 66.058 of the Texas Election Code for a period of 22 months.

IV. ISD

ISD shall have the following responsibilities in conducting this election on November 2, 2021.

- 4.01 Prepare any election orders, resolutions, notices, writ of election, and other pertinent documents for adoption for execution by the appropriate officer; and take all actions required by law for calling the election, handling contests, canvassing the returns, and declaring the results of the election.
- 4.02 Prepare and publish information for the required election notice.
- 4.03 Deliver to the Elections Administrator the official wording, including Spanish translation, to be printed on the optical scan ballot. All documents must be delivered to the County Elections office by the 20th day of August 2021. If the documents are not received by the above date this Election Agreement will be terminated and County will have no obligations regarding the above referenced election.
- 4.04 Approve final optical scan ballot wording for content, form, and spelling.
- 4.05 Prepare and publish the Notice of Election, which is the required and described method of giving notice in accordance to Texas Election Code (Sec 4.003(a) (1)).

- 4.06 Provide maps and other reference guides.
- 4.07 Assist the Election Administrator with providing Election Personnel.
- 4.08 Pursuant to Texas Election Code Sec. 67.003, canvass the official results between the 3rd and 11th day following the election.

V. PAYMENT FOR SERVICES

- 5.01 In consideration for the services and expenses provided by the County for conducting this election, the County shall be reimbursed for the optical scan ballots, ballot layout, media, coding the ES&S AutoMark equipment, M650 optical scan equipment, voting supplies, Election Judges, Clerks, Central Count, Ballot board, a 10 % administration fee, and any other expenses listed on Exhibit C.
- 5.02 Should a recount be required, those costs associated with the recount, if any, shall be in accordance with the provisions of the Texas Election Code.
- 5.03 The official for parties to contact for all purposes shall be listed at the end of the Agreement. All notices and other deliveries under the Agreement shall be delivered to said individual so listed.

VI. RUN-OFF ELECTION

- 6.01 In the event there is a run-off election, this Agreement shall be extended for the time necessary to conduct the run-off election and the ISD and COUNTY agree to continue to perform their respective responsibilities as set forth in this Agreement as are applicable to a run-off election. ISD will be responsible for any and all additional costs associated with the run-off election incurred by COUNTY. Any additional costs owed to COUNTY by ISD will be invoiced by COUNTY and ISD agrees to pay said invoiced amount within thirty (30) days of receipt of the invoice from COUNTY.


VII. TERMINATION IF ELECTION IS CANCELED

- 7.01 In the event that the election is canceled due to all candidates being unopposed, County and ISD agree that this Agreement will be terminated and ISD will owe a cancellation fee of \$75.00 to be paid by ISD within thirty (30) days of said cancellation.

ACCEPTANCE:

On behalf of Johnson County Elections Administration, I hereby accept the terms of the Agreement.

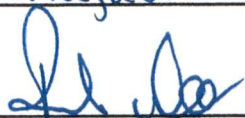
Signed the 13th day of August, 2021.



Patty Bourgeois
Elections Administrator
Johnson County, Texas

On behalf of Godley Independent School District, I hereby accept the terms of this Agreement.

Signed the 11 day of August, 2021.



Dr. Rich Dear, Godley
Superintendent

IN WITNESS WHEREOF, the above Agreement was adopted at a meeting of the Commissioner's Court of Johnson County on the 23rd day of August, 2021.

COUNTY OF JOHNSON



County Judge
Johnson County Commissioners
Court

Officials for notice:
Patty Bourgeois
Elections Administrator
Johnson County
P.O. Box 895
Cleburne, Texas 76033

Dr. Rich Dear, Godley
Superintendent
313 N. Pearson
Godley, Texas 76044

EXHIBIT A/B
(ANEXO A/B)
EARLY VOTING/ ELECTION DAY
POLLING LOCATION
GODLEY ISD
NOVEMBER 02, 2021
SPECIAL ELECTION
(VOTACIÓN ADELANTADA/DÍA DE ELECCIONES
CENTRO DE VOTACIÓN
GODLEY ISD
02 DE NOVIEMBRE DEL 2021
ELECCIÓN ESPECIAL)

Exhibit A
(Anexo A)

October 18, 2021 through October 29, 2021 is the period for early voting by personal appearance (Sec. 85.001). Any voter qualified to vote in the November 2, 2021, Godley ISD Special Election is eligible for early voting by personal appearance.

Monday, October 18, 2021 - Friday, October 22, 2021 hours: 8:00 am until 5:00 pm

Monday, October 25, 2021 - Wednesday 27, 2021 hours: 8:00 am until 5:00 pm

Thursday, October 28, 2021 - Friday, October 29, 2021 hours: 7:00 am until 7:00 pm

(Del 18 de Octubre del 2021 al 29 Octubre del 2021 es el periodo para la votación anticipada por apariencia personal (Sec. 85.001). Cualquier votante calificado para votar el 2 de Noviembre de 2021, Godley ISD la elecciones especial es elegible para la votación anticipada por apariencia personal. La votación temprana mediante la comparecencia personal se realizará en la siguiente ubicación:

Lunes, 18 de Octubre de, 2021 - Viernes, 22 de Octubre del 2021 horas: de 8:00 am a 5:00 pm

Lunes, 25 de Octubre del, 2021 - Miércoles, 27 de Octubre de 2021 horario de: de 8:00 am a 5:00 pm

Jueves, 28 de Octubre de 2021 - Viernes, 29 de Octubre del 2021 horas: de 7:00 am a 7:00 pm)

Excluding Weekend Hours:

(Excluyendo Horario de fin de semana):

GODLEY ISD
EARLY VOTING LOCATION
(GODLEY ISD CENTRO DE VOTACIÓN
ADELANTADA)

Godley Elementary
604 N Pearson St.
Godley, Texas 76044

Exhibit B
(Anexo B)

GODLEY ISD
ELECTION DAY LOCATIONS
(Godley ISD Dia De Elecciones)

**November 2, 2021 Hours for
Election Day are 7:00 am. until 7:00 pm.**
*(El 2 de Noviembre del 2021 horario para el
día de las elecciones son de las 7:00 am. hasta las 7:00 pm)*

- PCT. 1, 32** **Reece Prairie Baptist Church**
(Iglesia Bautista Reece Prairie)
9705 CR 1016
Burleson, Texas 76028
- PCT. 2** **NorthPointe FBC of Joshua**
(NorthPointe PIB de Joshua)
2450 SW Wilshire Blvd.
Burleson, Texas 76028
- PCT. 14** **Cleburne Family Fellowship Church**
(Iglesia Cleburne Family Fellowship)
710 W. Kilpatrick Ave.
Cleburne, Texas 76033
- PCT. 15** **Bono Baptist Church**
(Iglesia Bautista Bono)
6349 Bono Rd.
Godley, Texas 76044
- PCT. 30, 33** **First Baptist Church Godley**
(Primera Iglesia Bautista de Godley)
101 E. Allen
Godley, Texas 76044

Exhibit C

COST OF SERVICE. The Godley ISD shall pay for services , supplies, and equipment in accordance with the following estimated cost schedule. The Godley ISD will be liable to pay all the expense that have endured; and a 10% administration fee.

GODLEY ISD: 2021 NOVEMBER 2ND

**Contracted Election with Johnson County/Separate Ballots 1 EV & 5 ED Location.
Pct. 1, 2, 14, 15, 30, 32, & 33**

1. VOTING EQUIPMENT, TABULATION NOTICE, AND BUILDING RENTAL	Estimated
(X) Rental M650 Optical Scanner	\$500.00
(X) Rental ES&S Auto-Mark for HAVA Compliance. 5 @ 350.00	\$1,750.00
(X) Programming Charges/Coding/Media/ shipping for 650 Central count & Auto-marks	\$1,500.00
(X) Printing Ballots/Layout/Spanish Coding/ shipping	\$2,400.00
(X) Publish Notice of Tabulation test	\$125.00
(X) Building Rental.....	\$100.00
2. CENTRAL COUNT EXPENSES	
(X) CC Station Manager.....	\$125.00
(X) Tabulation Supervisor.....	\$150.00
(X) Assistant Tabulation Supervisor.....	\$150.00
(X) Assistant Tabulations.....	\$100.00
(X) CC Station Judge.....	\$75.00
(X) CC Station Alt. Judge.....	\$75.00
(X) CC Station Clerks 5 x \$11.00 x 6Hrs.....	\$330.00
(X) Early Voting Ballot Board Judge 1 x \$13.00 x 32Hrs.....	\$416.00
(X) Early Voting Ballot Board Personnel 4x \$11.00 x 32Hrs.....	\$1,408.00
(X) Provisional/Late Ballot Board Judge 1 x \$13.00 x 4Hrs....	\$52.00
(X) Provisional/Late Ballot Board Clerks 4 x \$11.00 x 4Hrs....	\$176.00
(X) Security 1 x \$35.00 x 6Hrs.....	\$210.00
3. ESTIMATED EARLY VOTING AND ELECTION DAY COSTS	
(X) Judge's Kit Early Voting 1 @ \$40.00.....	\$40.00
(X) Ballot by Mail MAS: 50 @ \$5.00	\$250.00
(X) Early Voting Judge @ 13.00 per hr for 140 hrs X 1 judges.....	\$1,820.00

Exhibit C

(X) Early Voting Clerks @ 11.00 per hr for 130 hrs	
X 3 clerks.....	\$4,290.00
(X) Early Voting mileage reimbursement	\$100.00
(X) Early Voting Pick up & delivery fee	\$25.00
(X) Judge's Kit Election Day 5 @ \$40.00.....	\$200.00
(X) Election Day Judge @ 13.00 per hr for 16hrs	
X 5 judges.....	\$1,040.00
(X) Election Day Clerks @ 11.00 per hr for 13 hrs	
X 15 clerks.....	\$2,145.00
(X) Election Day Pick up & delivery fee	\$125.00
(X) Supplies, toner cartridges, red seals, & etc	\$250.00
Subtotal	\$19,927.00
(X) CONTRACT ADMINISTRATIVE FEE COST	
10% of subtotal	\$1,992.70
TOTAL COST ...	\$21,919.70

*** Per section: 7.01**

If the Election is canceled there will be a fee of \$75.00 to be paid by ISD
within (30) days of said cancellation.